

# The **ASPIRE** Trust

## Health & Safety Policy

For further information and to view our example health and safety policy go to [www.hse.gov.uk/risk](http://www.hse.gov.uk/risk)  
For advice and support contact HSE <http://www.hse.gov.uk/simple-health-safety/write.htm>

### **STATEMENT OF INTENT**

The Mosque recognises that as an employer the [provision] has a responsibility to ensure the health, safety and welfare at work of the [provision]'s employees, whether paid or voluntary. The [provision] also recognises that it has a responsibility to any other people who may be affected by its activities. In accordance with the Health and Safety at Work Act, the Trust maintains safe working conditions and ensures that all employees, paid or voluntary, are sufficiently aware of and practice safe systems of working.

### **REVIEWING THE POLICY**

The Policy will be reviewed every two years unless a change in legislation necessitates a shorter review period or there are changes in the activities or personnel of the Mosque that require changes to be made.

### **Policy Approved By:**

### **Date:**


This is the statement of general policy and arrangements for:

Overall and final responsibility for health and safety is that of:

Day-to-day responsibility for ensuring this policy is put into practice is delegated to:

<b>The ASPIRE Trust</b>
<b>The ASPIRE Trust</b>

Statement of general policy	Responsibility of: Name/Title	Action/Arrangements (customise to meet your own situation)
To prevent accidents and cases of work-related ill health and provide adequate control of health and safety risks arising from work activities.		
To provide adequate training to ensure employees are competent to do their work.		
To engage and consult with employees on day-to-day health and safety conditions and provide advice and supervision on occupational health.		
To implement emergency procedures – evacuation in case of fire or other significant incident. You can find help with your fire risk assessment at: <a href="http://www.communities.gov.uk/firesafety">www.communities.gov.uk/firesafety</a> .		
To maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances		
Comply with the Control of Substances Hazardous to Health Regulation (COSHH) regarding hazardous or potentially hazardous substances that are used in the [provision]		
<b>CLEANLINESS OF PREMISES</b> The [provision] recognises that it has a duty to set appropriate standards of cleanliness throughout its premises and to maintain these, including but not limited to food handling		

Health and safety law poster is displayed:				
<p>First-aid box and accident book are located:</p> <p>First Aid box is stocked:</p> <p>Accidents and ill health at work reported under RIDDOR: (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) <a href="http://www.hse.gov.uk/riddor">www.hse.gov.uk/riddor</a> Tel: 0845 300 9923</p>				
Signed: (Employer)		Date:		
Subject to review, monitoring and revision by:		Every:		months or sooner if work activity changes